

Vehicle Safety, Security & Equipment Policy

1. General Principle

DYY Ltd are committed to ensuring that both our company fleet and those vehicles owned and operated by our employees, contractors or agents is as safe as possible. This policy is to ensure that 's vehicle safety equipment requirements are documented and managed in a consistent way in order to improve our WRRR (work related road risk) safety record. Ensuring the most appropriate safety equipment is fitted to all vehicles is the joint responsibility of senior management, operations, drivers and owners of vehicles used to render services to DYY Ltd.

The driver of each vehicle plays a key role in providing feedback to ensure the most appropriate equipment is fitted and that any defects are reported as soon as they occur.

2. Who is covered by this policy

This policy applies to all staff, contractors, agents or persons rendering services to DYY Ltd responsible for any aspect of the procurement, fitment, maintenance and use of a vehicle and its safety equipment.

3. Our Responsibilities

DYY Ltd will endeavor to ensure that any person whom utilizes a road vehicle in any context in the rendering of services to DYY Ltd shall:

- Hold and continue to hold a valid driving license covering as a minimum the class of vehicle being used, where applicable this shall be verified via periodical checks (of no more than 6 months) of the drivers licence status using the online check service provided by the DVLA in the UK.
- Has no greater amount than 6 (six) penalty points displayed on their driving licence.
- Is trained in the use of any safety or additional equipment fitted to the vehicle prior to first using the vehicle.
- Understands the process for checking the vehicle safety equipment.
- Understands the process of the daily vehicle walk round check
- Understands the process for reporting any defects to the vehicle or its equipment.

We shall also ensure that any vehicle owned by DYY Ltd and issued to any party for the purposes or the providing of a service to DYY Ltd in any context shall if not fitted to the vehicle as standard equipment by the manufacturer contain as a minimum the following safety equipment:

- 5KG fire extinguisher
- First Aid Kit
- Safety/Warning Triangle
- High Visibility Jacket
- Emergency Torch/Light

4.. Your Responsibilities

As a person using a road vehicle in which services are rendered to DYY Ltd, regardless of vehicle ownership you understand your responsibility to ensure the vehicle is fitted with as a minimum the following safety equipment:

- 5KG fire extinguisher
- First Aid Kit
- Safety/Warning Triangle
- High Visibility Jacket
- Emergency Torch/Light

In the event the vehicle does not contain any of this equipment or you are aware of a defect with the equipment you understand this must be reported to the vehicles owner/Operator immediately and any missing or defective equipment must be replaced within 48 hours of the report of the defect or missing equipment.

5. Vehicle Security

The security of any vehicle used to render a service to DYY Ltd and the vehicles contents are paramount and you therefore understand that there is a requirement to at all times ensure the vehicle is locked when unattended and that a security key chain or similar key retaining device must be used at all times whilst services are rendered. You also understand and agree that although vehicle security is paramount this should not come before the safety and security of any driver, user, or passenger of the vehicle nor any member of the public.